

EDUCATION VOLUNTEER ROLE DESCRIPTION



Pupils dress as ARP Wardens in the workshop 'Britain in the Second World War'.

Volunteer Role

Would you like to join a small team of friendly volunteers who deliver activities to school groups visiting The Tank Museum? Our team consists of people from a variety of backgrounds, from ex-teachers to recent graduates. We are enthusiastic and passionate about what we do. In return for your time we offer a welcoming environment, the opportunity to use existing skills and develop new ones.

Volunteers report to the Education Officer and Education Assistant. The role requires an Enhanced DBS check.

Volunteers from a science and engineering background are particularly welcome, however all applications will be considered. Travel expenses are paid (up to £15 a day).

About the Museum

The Tank Museum was founded in 1923 as a teaching resource for engineers and soldiers of the Tank Corps. Over the last 80 years, the Museum has dramatically transformed from a training aid for the army to a 21st century Museum aspiring towards access and excellence for all.

Based at Bovington Camp, the home of the tank, the museum boasts the most comprehensive collection of armoured fighting vehicles in the world. In addition, the Museum has a very strong supporting collection of medals, photographs, film, sound recordings, fine art, books, weapons, models and memorabilia. Current displays tell the story of the tank from its inception in 1915 to the current war in Afghanistan. The entire collection has Designated Status.

The Education Department

The Education Department receives around 5,000 visits a year from pupils aged 7 to 18. The service is overseen by a full-time Education Officer and Education Assistant who are responsible for the designing workshops and organising school visits.

We cater for a range of ages, Key Stages and educational needs. Around 70% of our visits are from Primary Schools and 30% from Secondary Schools. We also regularly receive visits from pupils with Special Educational Needs (SEN) and Behavioural, Social and Emotional Difficulties (BESD).

The team are supported by our friendly and dedicated team of volunteers who are responsible for delivering the workshops to visiting schools and colleges.



Getting inside a real First World War Tank

Workshops

The Education Service offers a range of workshops that cover History, English, Science and Engineering.

Schools visit the Museum because we can provide an experience they cannot replicate in the classroom, for example, handling real artefacts or getting inside a tank.

Because of this, our workshops are designed to provide a high quality learning experience in a fun environment. All our workshops involve 'hands on' activities so that pupils participate rather than passively absorb information.

A full list of the workshops we offer can be found on our website here:

<http://www.tankmuseum.org/schools-and-research/bovart52970>

We are in the process of introducing an exciting range of workshops for primary schools based on Science, Technology, Engineering, Art and Maths.



Meeting the Recruiting Sergeant as part of the 'Tommy in the Trenches' workshop

ROLE PROFILE

Role Title	Education Volunteer
Department	Education Department
Key Relationships	Education Officer Education Assistant
Overall Role Purpose	To assist in the delivery of educational activities to schools visiting the Museum.
Key Accountabilities	<p>Session delivery</p> <p>Under the direction of the Education Officer deliver educational activities to schools and other groups visiting the Museum. Ensure that activities are lively, well informed and engaging for students/pupils. Represent the Museum to school groups and ensure that they receive a high standard of customer care at all times. Adapt style and method of delivery according to the age and learning abilities of the pupils.</p> <p>Workshop preparation</p> <p>Assist with setting up and packing away of items before and after school visits.</p> <p>Care of collection</p> <p>Adhere to correct procedures for handling and storing Museum objects used in educational activities. Ensure that Museum objects are handled correctly and safely by the session leader and all participants.</p> <p>Monitoring Safety, Health, Environment, Fire Procedures and Supporting Services</p> <p>Ensure that educational groups adhere to Health and Safety recommendations at all times during their visit. Adhere to all relevant Health and Safety procedures as they relate to the role.</p> <p>Subject knowledge</p> <p>To ensure that subject knowledge imparted during educational activities is accurate and relevant. To carry out research into the subject areas covered in educational activities and the Museum as a whole. Full training will be given in all relevant subject areas.</p> <p>Awareness of other departments</p> <p>Be aware of the impact educational activities may have on other activities within the Museum and the work of other departments.</p>

PERSON SPECIFICATION

	Essential	Desirable
Communication	<p>Strong communication skills.</p> <p>Lively and engaging presentation style.</p> <p>Ability to adapt delivery of information according to pupil's age and level of ability.</p> <p>Good customer service and interpersonal skills, particularly when dealing with educational groups, members of the public and Museum colleagues.</p>	
Experience		<p>Experience of working in a school or Higher Education in a teaching capacity.</p> <p>Experience of delivering educational activities to groups of a variety of ages and educational backgrounds.</p>
Knowledge, Technical skills	<p>Willingness to expand own knowledge of subject areas covered in educational activities, and the Museum as a whole.</p> <p>Understanding of the need for consistency and accuracy when imparting knowledge to educational groups.</p>	<p>An interest in 20th Century History, Science, Technology, Engineering or Maths.</p>